

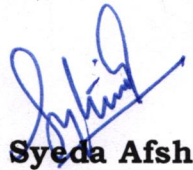
EDUCATIONAL MULTIMEDIA RESEARCH CENTRE
University of Kashmir

NOTICE

The Centre has received the grants from UGC under 35 Head for purchase of media/multimedia/video production and studio related equipments. The sanction letter clearly mentions that these funds (OH-35) are to be utilized for the purchase of primarily media/multimedia/video production/and studio related equipment's **only**.

The Technical staff of the Centre is requested to provide a list of equipment **(as per the format attached)** to be purchased as per the above requirement **within a weeks' time** from the issuance of this notice. The process will be initiated after placing the requisition before both Departmental Committee and Departmental Purchase Committee for recommendation.

This may be treated as Most Urgent.


Prof. Syeda Afshana
I/c Director

No. EMMRC/-/KU/26/343A
Dated: 20-08-2026

Copy to:

- All concerned
- File

EDUCATIONAL MULTIMEDIA RESEARCH CENTRE

University of Kashmir, Hazratbal, Srinagar – 190006

EQUIPMENT REQUISITION FORM UNDER 35 HEAD

(Media/multimedia/video production/ and studio related equipment's only)

No. KU/EMMRC/35 Head-F.Y 2026-27

Dated: _____

1. Name of the Official: _____

2. Place of working _____

3. Requisition Details:

S. No.	Item Description	Make	Model	Qty	Purpose
1.					
2.					
3.					
4.					
5.					

4. Brief Description about the Requisition:

5. Whether already available at the Centre: Yes/No

If NO, Approximate Estimated Cost: ₹ _____

Dated _____

Signature _____

Name of the official _____

Designation _____